

# Holmfirth Farmers Market Stallholder Application Form 2012

## Data Protection Act 1998

The information provided by you on this form will be held on the Markets Section's database in order to process your application.

Name of main contact .....

Name of company or organisation .....

Contact address .....

..... Postcode .....

Telephone ..... Mobile .....

Email address ..... Website .....

Twitter ..... Facebook .....

Kirklees Council is under a duty to protect the public funds it administers and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

Date of birth ..... NI Number .....

Do you have the right to work in this country? YES / NO

Please indicate the products you will be selling, listing all items in the space below.

Primary Farm Produce  
e.g meat, eggs, fruit & vegetables  
Produce must be reared or grown  
by the named business / producer

Hand-made consumables  
e.g cakes, preserves, pies  
main ingredients must be  
locally produced

Craft items  
products crafted  
from locally sourced  
materials

Provide a full description of items being sold or nature of activity (you may be asked to remove items from your stall if they are not listed below.)

.....  
.....  
.....  
.....

Ingredients / materials are sourced from .....

.....  
.....

### Public Liability Insurance

I enclose a copy of my current public liability insurance

I do not have current public liability insurance

(You will need to pay £5 per day to be covered by Council insurance)

### Stall Requirements

I require \_\_\_\_\_ standard stalls (10 foot x 4 foot) at £16.30 per stall

I require space for my own trailer or vehicle to trade from

Size of space required and description of trailer/ vehicle.....

.....

A price will be calculated based upon the size of the space required.

### Terms & conditions

- You must trade within your allocated space and not encroach outside your designated space.
- You are required to have your own insurance liability for damage / theft of any of your equipment
- You are required to hold appropriate public and third party liability insurance to the satisfaction of the Council.
- You must follow any instructions issued by the Markets Manager or their representative
- You must use the stall or pitch only for the goods and services as agreed on the application
- You shall not sell or display any item that contravenes the Councils policies.
- Refunds for cancellations will be at the discretion of the Markets Manager or their representative.
- Only food products, which have been produced, grown, raised, baked or caught locally (within a radius of 40 miles of the market), will be accepted. Unusual or difficult to source produce may be accepted from outside the 40 mile radius.
- No genetically modified produce/goods containing genetically modified ingredients to be sold.
- Only the producer, his or her family or employee is permitted to sell the produce. Local growers' organisations on this occasion may appoint a representative to sell pooled produce.
- Stallholders should label items for sale with their name and place of business.
- Prices should be clearly displayed.
- Stallholders should maintain their stall spaces in clean and sanitary condition and shall remove all boxes, packaging and debris at the end of the day.
- Produce must be clearly labelled with the producers name and place of business in addition to legal labelling requirements

**I agree to comply with the terms and conditions as described above.**

**Name (print)**

**Signed**

**Date**

Please return to Investment & Regeneration, Queensgate Market, Princess Alexandra Walk, Huddersfield. HD3 4UL